



**Supervisor of Elections  
Charles L. Overturf, III  
Putnam County**

2509 Crill Ave., Suite 900, Palatka, FL 32177 Website: [www.putnam-fl.com/SOE](http://www.putnam-fl.com/SOE)  
Phone: 386-326-0224 Fax: 386-329-0455 Email: [electionsoffice@putnam-fl.com](mailto:electionsoffice@putnam-fl.com)

**Election Preparation Report F.S. 100.032**

**Early Voting F.S. 101.657(b) (Notice to State No Later Than 30<sup>th</sup> Day Prior)**

**August 28, 2018 Primary Election**

**Early Voting**

<b>3 Site/ Locations:</b>	Supervisor of Elections Office 2509 Crill Ave., Suite 900, Palatka, FL, 32177 Interlachen Community Center 135 S. County Rd 315, Interlachen, FL 32148 South Putnam Govt. Complex 115 N. Summit St., Crescent City, FL 32112
<b>Days/Hours:</b>	(10 Days/ 9 hours) 8:30 a.m. - 5:30 p.m. August 16 - August 25
<b>Standard Staffing:</b>	(1) Clerk, (1) Assistant Clerk, (1) Machine Inspector, (4-5) Inspectors, (1) Deputy, (3) Substitutes
<b>Election Equipment Per Site:</b>	(1) Imagecast Evolution, (2) EVID's, (5-10) Voting Booths, (1) Accessible Voting Booth, ( 1) Ballot on Demand Printer (Only at one site)
<b>In Office:</b>	(6) Full Time Office Staff Personnel

**Precinct Election Day Voting**

<b>Site/Locations:</b>	(21) Locations
<b>Time:</b>	(1 day 12 hours) 7:00 a.m. - 7:00 p.m.
<b>Standard Staffing:</b>	Each Precinct (1) Clerk, (1) Assistant Clerk,(1) Machine Inspector, (5-9) Inspectors, (1) Deputy, (5-10) Substitutes (Per Election Day)
<b>Election Equipment Per Site:</b>	(1) Imagecast Evolution, (2) EVID's, (5-10) Voting Booths, (1) Accessible Voting Booth,
<b>In Office:</b>	(6) Full Time Office Staff Personnel

**Post-Election**

<b>In Office:</b>	(6) Full Time Office Staff Personnel
-------------------	--------------------------------------